

Sharada Education Trust ®

CAMBRIDGE INSTITUTE OF TECHNOLOGY

NORTH CAMPUS



Off International Airport Road, Kundana, Bengaluru - 562110
(Approved by AICTE, Affiliated to VTU, Recognized by Govt. of Karnataka, Certified by ISO 9001:2015)
Email: principal.nc@cambridge.edu.in Mob: 9606977549

Governance, Leadership and Management

1.0 Board of Trustees

The trust is dedicated to nurturing the moral, spiritual, social, and personal growth of its students while simultaneously ensuring the highest standards of academic excellence. It functions in complete alignment with higher education policies and government regulations, providing equitable and seamless access to educational resources for all learners. To uphold its commitment to quality, the institution has established robust mechanisms to regularly evaluate its performance, monitor teaching effectiveness, and assess the achievement of academic standards expected in higher education.

The institution also prioritizes equality of opportunity and works proactively to support disadvantaged students, thereby fostering an inclusive and diverse campus environment. In fulfilling these commitments, the Board of Trustees collaborates closely with the Principal, ensuring that all actions are guided by the public interest. The Board remains accountable to students, their parents, and the trustee partners, upholding transparency and responsibility in all institutional matters.

Board of Sharada Education Trust

Sl. No.	Name	Designation
1	Sri. Mohan D K	President
2	Smt. Gayathri Darshinee	Secretary
3	Smt. Nagarathna	Trustee

2.0 About Governance, Leadership and Management:

Cambridge Institute of Technology – North Campus, located off International Airport Road in Bengaluru, offers a serene and distraction-free environment, ideal for focused learning. Surrounded by fresh air and greenery, the campus provides an atmosphere that is truly conducive to academic excellence.

Governance, Leadership and Management form the backbone of an institution's quality framework as outlined by NAAC. Effective governance ensures that the institution operates

with transparency, accountability, and a shared vision aligned with its mission and goals. The leadership at various levels—management, principal, heads of departments, and coordinators—collectively provides direction, formulates policies, and creates an enabling environment for academic excellence and holistic development. By adopting participative and decentralized leadership practices, the institution encourages teamwork, innovation, and collective decision-making across all academic and administrative units.

Management plays a crucial role in establishing a robust internal quality assurance system that supports planning, monitoring, and continuous improvement. Through well-defined procedures, strategic planning, financial management, and performance evaluation mechanisms, the institution ensures the optimal use of resources and maintains high standards in teaching, learning, and research. Capacity-building programs, faculty development initiatives, and welfare measures further strengthen the professional competence of staff. In line with NAAC's quality benchmarks, the institution embraces a culture of continuous improvement, institutional integrity, and stakeholder engagement, thereby enhancing overall effectiveness and fulfilling its commitment to quality higher education.

3.0 Vision, Mission and Quality Policy of Cambridge Institute of Technology North

Campus (CITNC):

3.1 Vision:

To become a hub for engineering excellence, innovation and societal impact, nurturing engineers to solve complex challenges through research, quality education and a culture of collaboration and integrity.

3.2 Mission:

To transform students into accomplished engineers through value added education and industry partnerships, equipping them with the necessary knowledge and skills to address real-world problems and contribute to the advancement of society.

3.3 Quality Policy

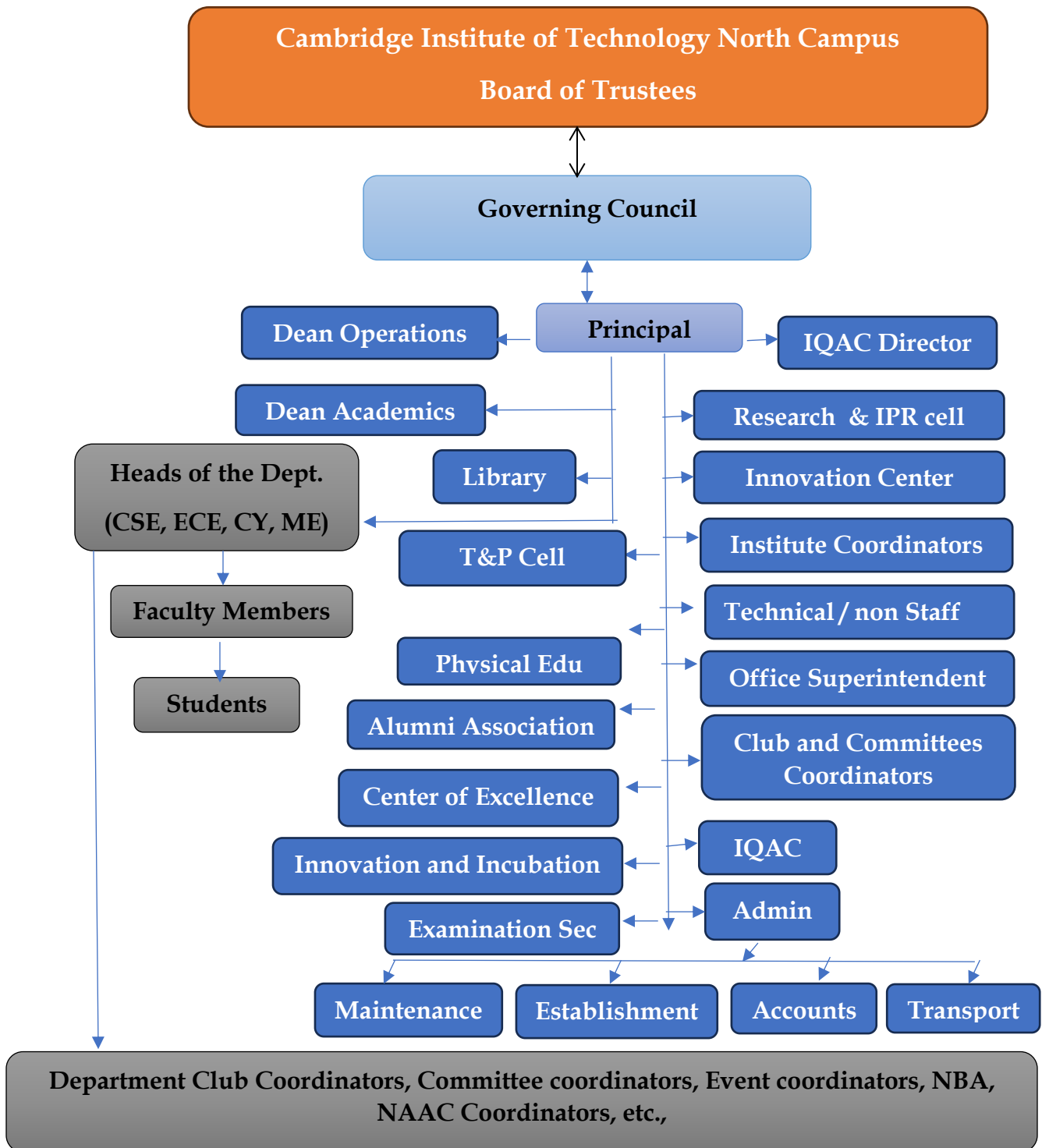
To provide a high-quality academic experience that promotes innovation and research while fostering a culture of ethical values, collaboration and lifelong learning, empowering students to tackle complex engineering and societal challenges.

4.0 Organizational Structure:

The administration of CITNC is overseen by Trustees of Sharada Educational Trust and members of Governing Council, which is established in accordance with AICTE regulations. This council is composed of distinguished academicians, industry professionals, faculty

members, representatives nominated by AICTE, state government, and VTU. The Advisory committee of the department provides guidance to the teaching & learning process.

Institutional Organogram



Roles and Responsibilities of Personnel:

- Principal: Overall Administration, Alumni Interaction, International/National Collaborations. Submission of consolidated quarterly reports in the BOG and Staff Recruitment, Infrastructure and Finance.
- IQAC Director: Assessment and Accreditations
- Dean Academic: Academic work and teaching learning process and Academic Calendar
- Dean Operations and Industry relations: Ranking frame works, NAAC and NBA accreditations, Regulations etc.,
- Dean Student Development: To monitor the student progress and initiatives for further development of student progress.
- Institute level Coordinators: Alumni work, Cultural activities, research, IPR work etc.,
- Admission Coordinators: Student Admission and scholarship.
- Controller of Examinations: Conduction of internal and external examination related activities.

Board of Governing Council (BOG):

The Governing Body at CITNC is formed as per the norms of AICTE (AICTE – approval process handbook, Appendix – 18) to ensure balanced perspectives, transparency in decision-making, and alignment with statutory requirements and quality standards.

The Governing Body shall be reconstituted once in three years, except for the VTU nominee, who will serve a term of five years. Meetings of the Governing Body shall be convened at least once every three months to review institutional progress, take policy decisions, and ensure effective governance. The governing body of the institute composed of trust members, VTU nominee, AICTE nominee, industry persons, DTE nominee, Government nominee, faculty members etc.,

Sl. No.	Name		Designation
1	Sri. D. K. Mohan	Cambridge Group, President, Sharadha Educational Trust	Chairman
2	Dr. Udaya Kumar K	Director, CIT NC	Member
3	Smt. Gayathri Dharshinee	Secretary, Sharadha Educational Trust.	Member
4	Dr. T. Gangadharaiah	Professor (Retd.) IIT-K	Member
5	Mr. Adviteeya U. Kumar	Chief Executive Officer, CITNC	Member
6	Dr. G Indumathi	Principal, CIT Main Campus	Member
7	Mr. Nithin Mohan	CEO, CIT Main Campus	Member

8	Mr. Raj Maganti	Industrialist	Member
9	Mr. Raghu G. S.	CEO, Chira Info Technologies	Member
10	Dr. Shyam Vasudeva Rao	CEO, For US Health	Member
11		VTU Nominee	Member
12		Government Nominee	Member
		AICTE Nominee	Member
13		DTE Nominee	Member
14	Dr. Prasad Naik Hamsavath	Principal, CITNC	Member Secretary

Functions of the Governing Body:

1. Subject to the existing provision in the bye-laws of respective college and rules laid down by the state government and affiliated university, the Governing Body shall oversee the following:
 - Increase in student intake.
 - Establishing new programs.
 - Establishment of startup.
 - Setting up of new academic infrastructure like smart classroom, LCD in classrooms.
 - Establishing Centre of Excellence, MOUs with industries.
 - Academic development of the institution.

2. **Vision and Mission and Policy formation and Financial Management:**
 - Approves and periodically reviews the vision, mission, and core values of the institution.
 - Ensures alignment of policies and programs with the stated goals.
 - Frames broad policies for academic, administrative, and financial governance.
 - Approves strategic plans for development, innovation, and quality enhancement.
 - Reviews and approves:
 - Annual budgets and Audit reports
 - Resource mobilization plans
 - Ensures proper utilization of funds and financial transparency.

3. **Academic, Administrative and Support for Quality Assurance:**

Ensures proper governance through:

 - Leadership appointments (e.g., Principal or Director)
 - Guides implementation of autonomy (if applicable) and quality initiatives.
 - Approves and supports the activities of the IQAC.
 - Provides resources and autonomy to IQAC to implement quality enhancement initiatives.

4. **Compliance and Accountability Stakeholder Engagement**

Ensures compliance with:

 - Regulatory bodies (UGC, AICTE, State Gov., etc.)
 - Statutory requirements (e.g., service rules, student policies)
 - Holds the institution accountable for transparency, ethics, and performance.

- Represents views of stakeholders (management, faculty, alumni, industry, society).
- Encourages collaborations, partnerships, and community engagement.

5. Monitoring and Review

- Periodically reviews institutional performance indicators.
- Monitors progress of strategic and quality benchmarks.
- Initiates corrective actions when needed.

Roles and Responsibilities of the Principal:

The Principal manages the day-to-day activities with the assistance of deans and Heads of Departments, providing reports to the Chief Executive Officer. For the sustainable development of the institution the institution activities are categorized as Teaching and Learning, Research and Development, Industry Interface, and Student Activities.

The Dean Academics administers academic activities in accordance with VTU regulations in collaboration with the principal. Meanwhile, the principal, with assistance from the heads of departments and faculty members, manages other institutional responsibilities. This has led to decentralization and has facilitated the involvement of more faculty members in the administration. In addition to this, Internal Quality Assurance Cell (IQAC) supports for Quality Assurance processes and participation in NBA, NAAC and other quality assessment processes.

Setting the Institutional Performance Benchmarks:

1. Academics & Curriculum
2. Student Experience
3. Faculty Development
4. Research Excellence
5. Industry Collaborations
6. Placement
7. Branding,
8. Marketing Promotions
9. Academic Collaborations
10. Industry collaboration
11. Infrastructure
12. Alumni

To monitor the progress, the review meetings and IQAC are conducted to discuss the progress. These meetings ensure data consolidation process effectively and to support the timely AQARs submission process to NAAC.

Finance Committee

The Finance Committee shall serve a term of three years and is required to meet at least twice a year to effectively carry out its responsibilities. Its primary functions include overseeing the institution's financial planning and budgeting processes, reviewing financial statements and reports, ensuring the integrity and transparency of financial management practices, and providing strategic guidance on fiscal matters to support institutional goals and long-term sustainability.

The Finance Committee comprises the Advisor, Chairman, Coordinator, members, the Head of the concerned department, and the Lab Coordinator. Functioning as an advisory body to the Governing Body, the committee plays a crucial role in ensuring sound financial governance and informed decision-making.

List of Finance Committee Members

Sl. No.	Name	Designation	Designation in committee
1	Dr. Advitheeya Kumara Udaya	Director	Advisor
2	Sri. Advitheeya Kumar U	CEO	Chairman
3	Dr. Prasad Naik Hamsavath	Principal	Coordinator
4	Sri. Hemanth Kumar	Assistant Professor	Member
5	Sri. Vijay Kumar D Shetty	Accountant	Member

Budget and Financial Accountability

The institution prepares detailed budget estimates pertaining to income generated through fees and other sources, in addition, audited accounts are maintained and submitted for all such financial activities, ensuring transparency and accountability in the utilization of funds.

Rules and Regulations:

The institution adheres strictly to the service rules, recruitment procedures, and promotional policies as prescribed by the University Grants Commission (UGC). These are implemented in accordance with the: UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010, issued by the University Grants Commission.

These regulations form the foundational framework for maintaining academic and administrative standards within the institution.

Statutory requirements:

The AICTE, UGC and VTU statutory and regulatory requirements are instituted at CITNC. The State Government's policy has been adopted for faculty/ staff recruitment and students' admission. The building stability, fire safety, rain water harvesting, non-usage of plastics, waste water recycling has been implemented in the institution.